

APPLICATION GUIDELINE

Company Services – Request for Attestation

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Introduction

This form is intended to clarify submission requirements and does not need to be submitted to DMCC.

According to the implementing regulations and memorandum and articles of association, a DMCC Entity may request for Attestation of resolution.

Service to Select on Portal

Go to Company Services – Official Communications – NOCs and Letters from DMCC– Attestation of Resolution - Select desired.

Important Notes

- DMCC Authority reserves the right to request additional documents at any process stage.
- All Draft SRs will automatically be voided after sixty (60) calendar days from their creation date if no action is taken by the DMCC Member.
- SRs awaiting DMCC Member Company action will be automatically nullified if the required actions aren't completed within ninety (90) calendar days of SR's return date.
- DMCC Member Company admin can request service cancelation by clicking the 'Cancel Request' button.
- A cancellation fee will be charged to the DMCC Member's portal if the Member opts for its cancellation, or if the system auto-cancels the SR after the 90 days. (Please refer to the [Schedule of Charges](#)).

Steps

Step 1: Fill in the application form on the DMCC Member Portal.

Step 2: Upload the Resolution

Step 3: Proceed with the payment.

Requirements

To be submitted at the DMCC counters after the verification.

Original	Documents	Remarks
✓	Original Resolution	For attestation only

Output

Attested original resolution submitted to client.

Further Information

Please visit our DMCC Help Centre at <http://www.dmcc.ae/helpcentre>.