

7th May 2014

RE: Implementation of e-Transformation in Dubai Government

Dear Sir/Madam,

With reference to the above subject, and in compliance with the directive of His Highness Sheikh Mohammed bin Rashid Al Maktoum, UAE Vice President, Prime Minister and Ruler of Dubai, and as a culmination of this effort towards making Dubai Smart Government, DMCC is delighted to confirm to Your Excellency that all licenses, letters and certificates issued by DMCC are digital. Documents can be verified online using a secure code.

DMCC operates in harmony and integration with all entities and departments that fall under the Government umbrella in Dubai in order to provide better government services and simplified procedures, high efficiency and transparency to meet the needs and expectations of our members.

As your organisation provides important services to DMCC member companies we ask you to accept digital documents from our members, and use the online authentication tool.

The process is very simple.

- Step 1 Our member will hand a document to one of your staff.
- Step 2 Go to www.dmcc.ae/document_verification and enter the verification code as shown at the bottom of the document. The screen capture below shows where to enter the code.
- Step 3 The document appears on screen and its details can be authenticated immediately.

You can view a video tutorial at

http://www.youtube.com/watch?v=o9bMxa_bryM&feature=youtu.be

Our member companies benefit greatly when our organisations work together to simplify requirements, while retaining the highest standards. We request your cooperation and thank you in advance for helping to achieve the vision of Dubai Smart Government.

Please find attached a USB to view a video tutorial. If necessary, we are pleased to provide a simplified training session on how to use the system.

For any general inquiries, please call DMCC's Contact Centre on 800 3622 (toll free within the UAE) or + 9714 424 9600 (outside the UAE) or email customercare@dmcc.ae for further assistance.

Thank you for your continued support.