

FreelanceUAE – FAQ

Q: What does freelancing refer to?

A: Freelancers are individuals authorized to work independently as sole proprietors in their specific professions.

Q: What's the process for freelancers to express their interest in obtaining a Freelance License from DMCC?

A: Freelancers are required to complete and submit an online form containing essential details..

Q: I want to get a Freelance Licence, what is the process?

A: If you are a freelancer and wish to get DMCC Freelance licence, please follow the below steps:

Step 1: To initiate the process, applicants can fill out the web form with mandatory information:

- Name
- Contact number
- Nationality
- Email Id
- Profession

Step 2: Upon submission of their request, the applicant will receive a confirmation email and a DMCC expert will be assigned to you.

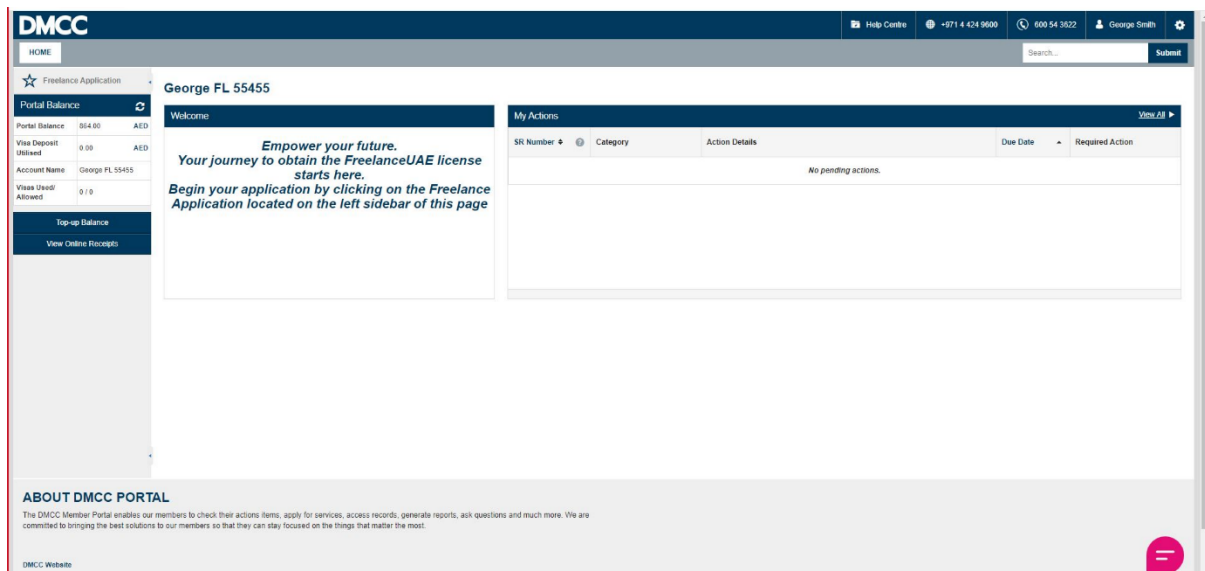
Step 3: The assigned DMCC expert will contact the applicant and activate the login details for the application submission.

Step 4: Your assigned DMCC expert will guide you to fill in mandatory fields, upload the required documents, and support you with payment and application submission.

Step 5: Once DMCC approves the application, the applicant will receive a confirmation email with the licence.

Q: Does the new company setup and Freelance License use the same DMCC Applicant portal?

A: The portal's layout differs from the standard DMCC Applicant portal.



Q: Which documents or prerequisites are necessary for applying for the Freelance Licence?

A:

Passport - Mandatory

Emirates ID (If a UAE resident) - Mandatory

Proof of work - Mandatory

Degrees – Optional

Certifications – Optional

Q: Which professions are allowed under Freelance Licence?

A: Currently below professions can apply for a freelance Licence:

Jewelry Designer,

Fashion Designer,

Author,

Game Developer,

Voiceover Artist,
Copywriter,
Musician,
Music Producer,
Dancer,
Promoter,
Influencer/Blogger, Model,
Interior Designer,
Visual Artist,
Makeup Artist/Beautician,
Software Developer,
Graphic Designer,
Web Developer,
Event Planner,
Photographer,
Translator/Interpreter,
Web3 and AI Researcher,
Web3 Consultant,
Digital Marketer
E-Seller

Q: What are the categories for E-Seller?

A: Independent sellers who sell online the following:

Ready Made Garments (E- Seller)

Imitation Jewellery (E- Seller)

Gifts (E- Seller)

Perfumes (E- Seller)

Sports Wear (E- Seller)

Footwear (E- Seller)

Sunglasses, Handbags, and personal accessories (E- Seller)

Stationery (E- Seller)

Q: How does the review and approval procedure for the Freelance License work?

A: Here's the Freelance License review and approval process by DMCC:

Step 1: The Product Development team conducts the initial review and verification.

Step 2: The application undergoes a review by Compliance and Group Security, akin to the New Company Application process.

Step 3: After the verification by Compliance and Group Security, the Registration and Licensing team proceeds to register and issue the license.

Q: What does the Freelance UAE package offer?

A: The Freelance UAE package encompasses:

Freelance Licence

Establishment Card

One complimentary Residency Visa, with the duration varying based on the selected package.

Q: What packages are offered and what are their associated fees?

A: Listed below are the packages:

Package 1: AED 4020 - Includes Freelance Licence, without visa (Exclusive to existing UAE residents)

Package 2: AED 9136 - Provides a 1-year Freelance Licence with a 1-year visa and a 1-year Establishment Card

Package 3: AED 14136 - Offers a 2-year Freelance Licence with a 2-year visa and a 2-year Establishment Card

Q: What's the timeframe for obtaining my Freelance Licence?

A: You can expect it within 7-10 working days, assuming we've received all the required forms and documents.

Q: Am I allowed to sponsor my family or dependents if I hold Freelance Licence?

A: No, under this freelance Licence, sponsoring family members or dependents is not permitted.

Q: Am I permitted to sponsor employees if I hold Freelance Licence?

A: No, hiring or sponsoring employees is not allowed under this freelance Licence.

Q: For whom would a Freelance Licence be suitable?

A: It's ideal for proficient individuals who value the independence of freelance work over standard full-time jobs and find a traditional company Licence unsuitable due to:

1. High expenses
2. Unnecessary officer prerequisites
3. Complex and protracted procedures

Q: Do I need to register for VAT (Value-Added-Tax) with the Freelance Licence?

A: VAT registration is compulsory if your annual earnings exceed AED 375,000. However, if your yearly income ranges between AED 187,500 and AED 375,000, VAT registration becomes an optional choice for you.

Q: How long is the Freelance Licence valid for?

A: Its validity ranges from 1 to 2 years, based on the duration chosen during the application process.

Q: Is it possible to issue a freelance Licence in the name of a company?

A: The freelance Licence is strictly issued in the name of the applicant, using the format: John Doe FL 247635. Here, "John Doe" represents the freelancer's name, "FL" is the designation for freelance, and the number signifies the account identifier.

Q: Am I allowed to list multiple professions/activities under one Freelance Licence?

A: No, you can only choose one profession for each Licence.

Q: Is health insurance required with the Freelance Licence?

A: As part of the visa application procedure, the applicant must possess health insurance, following the standard process.

Q: Must I remain in the UAE to keep my Freelance Licence active?

A: No, however, to renew your Licence once it expires, you'll require a valid UAE visa.

Q: Is it possible to open a bank account with a Freelance Licence?

A: Yes, once the visa is issued, our Banking team can guide and support through the process.

Q: Is it possible to switch from a Freelance Licence to a regular company Licence or the other way around?

A: No, each stands as a distinct product and cannot be converted into the other.

Q: How do I pay the Freelance Licence fees?

A: You can settle the fees by adding funds to your balance on the DMCC Portal online, using options like debit card, credit card, or bank transfer. Click [here](#) for more details.

Q: What is the cost of the visa under Freelance Licence?

A: The visa comes at no additional charge if you opt for the relevant package. Nonetheless, please be aware that any expenses related to employee protection insurance or health insurance are the responsibility of the client.

Q: Under the Freelance Licence category, what is the company's classification?

A: Company type is 'Freelance' with its sub-type being 'Sole Proprietorship'.

Q: If the application for the Freelance Permit is declined, is there a refund policy?

A: Refunds for the Freelance Licence Package fee are only applicable if DMCC rejects the applicant's Freelance Permit application, resulting in a full refund.

Q: Are there plans to include additional professions under the freelance Licence?

A: Indeed, we aim to incorporate new professions into the freelance Licence.

1. NFT Artist
2. Blockchain Developer
3. Barista
4. Chef

Q: Where can I find the Guidelines for Freelance Licence?

A: To view the Freelance Licence guidelines click [here](#).