

APPLICATION GUIDELINE FOR A FREELANCE LICENCE

This guide breaks down how to apply for your FreelanceUAE Licence, including what you need and what comes next!

PROCESS AND REQUIREMENTS

1. Express interest through freelanceuae.com by submitting the contact form.
2. The FreelanceUAE specialist will contact you to provide all the information.
3. Once you are ready to start your application, you will get access to the application portal to submit your application.

APPLICATION STEPS

- Step 1: Agree to the terms**
When you log in for the first time, just accept the terms and conditions. You only need to do this once.
- Step 2: Fill in your details**
- Step 3: Choose your profession**
- Step 4: Upload required documents**
- Step 5: Select package**
- Step 6: Pay and submit the application**
Add the specified amount to your account, then submit your application. You'll see "Submitted" on your homepage and get an email confirmation. You can pay through various channels listed under DMCC - Customer Portal Top-up.

REQUIREMENTS

- Passport: front page and visa page if you are a UAE resident
- Proof of address: Any document with name and complete address, not older than 6 months. Only required for non UAE-residents
- Emirates ID if you are a UAE resident

OUTPUT

Your FreelanceUAE Licence approval may take 7-10 working days, or longer in special cases. You'll receive an email notification with your Freelance Licence once approved.

FURTHER INFORMATION

We may ask for extra documents during your application process. Incomplete applications will not be accepted so make sure you've got everything needed to avoid any hiccups.

<http://freelanceuae.com/>